

Tippecanoe County Board of Commissioners

Meeting Minutes

Tuesday, September 8, 2020

10:00 am

Tippecanoe Room, Tippecanoe County Office Building
20 N 3rd Street, Lafayette, Indiana

Commissioners present President Tracy A. Brown, Vice President Thomas P. Murtaugh and Member David S. Byers.

Also present: Attorney Doug Masson, Auditor Robert Plantenga, Commissioners' Assistant Paula Bennett, and Recording Secretary Jennifer Wafford.

- I. **PLEDGE OF ALLEGIANCE** – President Brown called the meeting to order and led the Pledge of Allegiance
- II. **APPROVAL OF MINUTES** from Monday, August 17, 2020.
 - Commissioner Murtaugh moved to approve the minutes as presented, second by Commissioner Byers. Motion carried.
- III. **PRESENTATION OF ACCOUNTS PAYABLE** – Paula Bennett

The claims from August 21, 2020, through September 8, 2020 were recommended for approval without exception.

 - Commissioner Byers moved to approve the Accounts Payable as presented, second by Commissioner Murtaugh. Motion carried.
- IV. **PRESENTATION OF PAYROLL** – Paula Bennett

The payrolls from August 21, 2020 and September 4, 2020 were recommended for approval without exception.

 - Commissioner Byers moved to approve the Payrolls as presented, second by Commissioner Murtaugh. Motion carried.
- V. **PROTECT GREATER LAFAYETTE PARTNER PLEDGE** – Tom Murtaugh

The Protect Greater Lafayette Partner Pledge is between Lafayette, West Lafayette, Purdue, and Tippecanoe County. The Pledge outlines preventative measures these government entities will follow, to help prevent the spread of COVID-19. These measures include handwashing, frequent disinfecting, wearing face coverings, social distancing, encouraging wellness screenings, promoting contact-free services, and following directives issued by governmental and public health officials.

 - Commissioner Murtaugh moved to approve the Partner Pledge as presented, second by Commissioner Byers. Motion carried.
- VI. **AREA PLAN** – Sallie Fahey
 - A. **ORDINANCE 2020-13-CM**: a rezoning request from NB to R3 for Wabash Commons, Wabash 2 (NE) 23-5.
 - Commissioner Byers moved to consider ORDINANCE 2020-13-CM, second by Commissioner Murtaugh.

Joe Hall, Development Manager for Wallick Communities (petitioner), requesting rezoning of 5.22 acres on the west side of Paramount Drive, for a proposed 60-unit, three building multi-family development known as Wabash Commons. The 60 units in this development will be rent-restricted housing, with 8 of these units being open for Section 8 rental

vouchers. The income guidelines will range from \$23,000 - \$60,000, with rent ranging from \$350 - \$975.

President Brown called for the vote:

- Auditor Plantenga recorded the vote:

Commissioner Brown	Y
Commissioner Murtaugh	Y
Commissioner Byers	Y

Ordinance 2020-13-CM passed with a vote of 3-0.

B. ORDINANCE 2020-14-CM

UZO Amendment #97 Business Park & Gateway Directory Signs

- Commissioner Murtaugh moved to consider ORDINANCE 2020-14-CM, second by Commissioner Byers.

This amendment would update the sign section of the Unified Zoning Ordinance and would add a new category of signage for business parks and gateway directory signs. The amendment also defines what constitutes a business park and creates parity with standalone business lots.

President Brown called for the vote:

- Auditor Plantenga recorded the vote:

Commissioner Murtaugh	Y
Commissioner Byers	Y
Commissioner Brown	Y

Ordinance 2020-14-CM passed with a vote of 3-0.

C. Addendum to Traffic Counting Contracts for work in Carroll County

Due to the impact of COVID-19, the individuals completing traffic counts were unable to complete the 65 counts needed by the contract deadline. The addendum to the contract will extend the contract into the 2020 grant cycle and allow for the completion of the remaining traffic counts.

- Commissioner Byers moved to approve the addendum as presented, second by Commissioner Murtaugh. Motion carried

VII. HIGHWAY – Stewart Kline presented and recommended:

- A. LPA Consulting Design Contract with Beam, Longest and Neff, LLC- Engineering Design Services for Tippecanoe County Bridge 527 Old US 231 over Wea Creek Replacement Project. The contract includes design, geotechnical investigations, and right-of-way engineering, not to exceed \$431,000.
 - Commissioner Murtaugh moved to approve the contract as presented, second by Commissioner Byers. Motion carried.
- B. Amendment #7 with Strand Associates- Design Services for Lindberg Road from McCormick Road to Klondike Road, for an increase of \$7,500 for permits.
 - Commissioner Byers moved to approve the amendment as presented, second by Commissioner Murtaugh. Motion carried.
- C. Supplemental Agreement #2 with DLZ Indiana LLC for the Morehouse Road Project due to an increase in rights-of-way, 5 additional permanent parcels and 23 temporary parcels for an increase of \$90,400.

- Commissioner Murtaugh moved to approve the agreement as submitted, second by Commissioner Byers. Motion carried.

D. Utility Agreement with Vectren for Tippecanoe County Lindberg Road Project in the amount of \$180,994.30

- Commissioner Byers moved to approve the agreement as submitted, second by Commissioner Murtaugh. Motion carried.

E. Continuation Certificate- Berry IT, LLC for \$5,000 for work in County right-of-way.

- Commissioner Murtaugh moved to approve the certificate as submitted, second by Commissioner Byers. Motion carried.

VIII. WIC – Alicia Keen presented and recommended:

Lease Agreement and Addendum with Brad and Barbara Neihofer for a 3-year time period. The lease is a renewal of the current lease in place for the WIC office located at 324 N. 25th Street.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers.

IX. TREASURER – Jennifer Weston presented and recommended:

Banking Services Agreement with First Merchants Bank to continue primary banking services. The agreement goes from September 15, 2020 through September 15, 2022.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

X. SHERIFF – Attorney Doug Masson presented and recommended:

Agreement between Tippecanoe County, City of West Lafayette, and Purdue University concerning the Purchase of Public Safety Software and Services from Colossus Inc. The agreement allows the County to enter into an agreement on behalf of all three parties. The software provided will be the Jail Management Software (JMS), Records Management Software (RMS), and Computer Aided Dispatch software (CAD). Included in the Agreement packet are Exhibits A & B which are the contracts and payment schedule for the software.

Commissioner Brown clarified that for this meeting, all that is being approved is the MOU between the three parties and not the contract with Caliber Public Safety. Upon receipt of a signed MOU from all three entities, then the purchase Contract with Caliber will be signed and submitted.

- Commissioner Byers moved to authorize execution of MOU in substantial form as presented, second by Commissioner Murtaugh. Motion carried.

XI. HUMAN RESOURCES – Shirley Mennen presented and recommended:

Updating the Overtime and Compensatory Time Policy section 3.10 of the Personnel Policy Handbook, to provide clarification on the current policy. The handbook listed the Department of Labor maximum of 240 hours but did not list the Commissioners preferences.

The updated policy provides direction to the Department Heads to monitor the accrual of Compensatory time and set a limit of no more than 100 hours before monetary compensation will be required.

Attorney Masson stated that since the Comp hours are decreasing from 240 hours down to 100 hours, he would recommend a transition period for policy implementation. The policy

update will take effect July 21, 2021. Department heads will have until this date to reduce their employees Comp time to comply with the new maximum allowable hours.

- Commissioner Murtaugh moved to approve the agreement as presented, second by Commissioner Byers. Motion carried.

XII. GRANTS – Sharon Hutchison presented and recommended:

Permission to Apply for Grants:

- A. Health Department for \$90,000 from Indiana State Department of Health for HIV Preventative program.
 - Commissioner Byers moved to approve the agreement as presented, second by Commissioner Murtaugh. Motion carried.
- B. Health Department for assistance from Indiana State Department of Health for STD program.
 - Commissioner Byers moved to approve applying for the grant as presented, second by Commissioner Murtaugh. Motion carried.

Permission to Accept Grants funds:

- A. Commissioners from the Indiana Office of Community and Rural Affairs (OCRA) thru the Federal funding of Covid-19 Response Program, in the amount of \$250,000. The grant will be used to supply eligible applicants support for economic recovery activities including grants to retain low-to-moderate income jobs. A public hearing will immediately follow this Commissioner meeting.
 - Commissioner Byers moved to accept the grant as presented, second by Commissioner Murtaugh. Motion carried.
- B. DOIT from the Indiana Department of Homeland Security for SHSP funding of Cybersecurity investment. This will help to upgrade capacity by adding storage at each physical location, with higher quality and longer retention rate, in the amount of \$45,000.
 - Commissioner Murtaugh moved to accept the grant as presented, second by Commissioner Byers. Motion carried.

MOU/Contract:

Youth Services for three contractors to be Tutors at Jefferson High school funded through the JDAI 20-21 Grant. This will provide tutoring to youth who are at risk of suspension or expulsion due to non-attendance at school.

- Commissioner Byers moved to approve the contracts as presented, second by Commissioner Murtaugh. Motion carried.

XIII. CHANGE ORDERS FOR FAIRGROUNDS PROJECT

Change order #6 with Brenneco to omit 4 water coolers, provide and install 2 Elkay EZH20 Bottle Filling Station Surface mount bottle fillers for a decrease of \$1,200. Included in the change order is the relocation of one hose bib and changing 2 bibs to frost proof, for an increase of \$1,080 for an overall change order decrease of \$120

- Commissioner Byers moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.

Change order with Denny Excavating to crush concrete foundation and slabs from demolished buildings to leave on site for aggregate base, for an increase of \$2,000.

- Commissioner Byers moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.

Change order with Shepler Construction to provide and install green liner panel on the north interior wall of the Gallery from the top of CMU to the ceiling for an increase of \$14,400.

- Commissioner Byers moved to approve the change order as presented, second by Commissioner Murtaugh. Motion carried.

XIV. UNFINISHED/NEW BUSINESS - None

XV. REPORTS ON FILE

- Tippecanoe County Public Library
- Tippecanoe County Building Commission
- Tippecanoe County Weights and Measures
- Area IV Rural Transportation 2nd Quarter Report

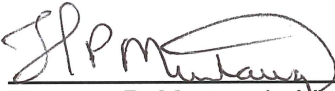
XVI. PUBLIC COMMENT

Sallie Fahey, Area Plan Executive Director, mentioned the upcoming closure of the 2020 Census. She stated how important the response to the Census affects the county government. She requested the Commissioners send out a reminder email to all County employees to complete the survey. She offered to help with the wording of the email if needed.

Commissioner Murtaugh moved to adjourn. President Brown adjourned the meeting.

BOARD OF COMMISSIONERS OF
THE COUNTY OF TIPPECANOE


Tracy A. Brown, President


Thomas P. Murtaugh, Vice-President


David S. Byers, Member

ATTEST:


Robert A. Plantenga, Auditor 09/21/2020

Minutes prepared by Jennifer Wafford, Recording Secretary